



Stephens County Seeking Part-Time Constable
Potential for Full-Time Based on Code Enforcement Duties

Stephens County is now accepting applications for the position of **Part-Time Constable**. The Constable will serve traditional law enforcement duties, including serving the civil process, assisting the Justice of the Peace Court, and providing security for the Stephens County Courthouse.

The position is part-time at the time of hire. However, there is an opportunity for the role to become full-time if the selected candidate is willing to take on additional responsibilities as a County Code Enforcement Officer. Payscale \$25k to \$54,600 depending upon experience and duties assigned.

Code Enforcement duties would include investigating nuisance violations, illegal dumping, abandoned property issues, and enforcing local ordinances across the county.

Applicants must hold a current Texas Peace Officer License through TCOLE and meet all statutory requirements to serve as a Constable in Texas. Previous experience in law enforcement, court security, or code enforcement is preferred but not required.

Applications are available at the Stephens County Judge's and Treasurer's office, as well as accessible on the Stephens County Homepage (www.co.stephens.tx.us/page/stephens.home). Applications can be dropped off at either office at the Stephens County Courthouse or emailed to cgonzales@stephenscountytexas.gov. Interested candidates must submit an application, resume, and a copy of all current certifications. Final applicants are subject to a background check.

The deadline to apply is Monday, May 12, 2025, before 9:00 AM.

For more information, contact the Stephens County Judge's Office at (254) 559-2190.

Stephens County is an Equal Opportunity Employer.

STEPHENS COUNTY

Employment Application

APPLICANT INFORMATION

Last Name		First	M.I.	Date
Street Address			Apartment/Unit #	
City		State	ZIP	
Phone		E-mail Address		
Date Available				Desired Salary
Position Applied for				
Are you a citizen of the United States?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you ever worked for this company?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?
Have you ever been convicted of a felony?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain

EDUCATION

High School		Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
College		Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
Other		Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree

REFERENCES

Please list three professional references.

Full Name		Relationship
Company		Phone ()
Address		
Full Name		Relationship
Company		Phone ()
Address		
Full Name		Relationship
Company		Phone ()
Address		

PREVIOUS EMPLOYMENT

Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

MILITARY SERVICE

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.
 If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature

Date